

## GRANVILLE EXEMPTED VILLAGE SCHOOL DISTRICT BOARD OF EDUCATION July 9, 2018 6:30 p.m.

#### **AGENDA**

1.	Call to Order	
2.	Pledge of Allegiance	
3.	President's Welcome	
4.	Roll Call	
	Mr. GiniseMr. MillerDr. CornmanMs. DeedsMr. Wolf	
5. Commendations		
	<b>State Envirothon Competition:</b> The GHS Blue and White Envirothon Teams are being recognized for reaching the State Competition, which was held in June.	
	<b>Honorees:</b> Nathaniel Carlson, Jason Reding, Logan Smith, Lance Van Ostran, Andy Hoben, Evan Noth, Robert Gangwer, David Braden, Erin Dilger, Evelyn Blakeman and Coach Jim Reding.	
6.	Staff Reports	

- - Inside/Out Initiative Kevin Jarrett
  - Levy/Pay to Participate Mike Sobul
  - Handbook Changes Jeff Brown

### 7. Public Comments

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

See Board Policy No. 0169.1 – Public Participation at Board Meetings

## 8. Board Discussion

Levy Discussion

## 9. Board Reports

Thomas Miller

Granville Education Foundation

## 10. Action Agenda

## 10.01 Board Policy Updates

Recommended by Superintendent:

Motion:

Approval of the following Granville Board Policy Changes effective July 9, 2018:

- GBQ, Criminal Records Check
- GCD, Professional Staff Hiring
- GCE, Part-Time and Substitute Professional Staff Employment
- GCPD, Suspension and Termination of Professional Staff Members
- GDC/GDCA/GDD, Support Staff Recruiting/Posting of Vacancies/Hiring
- GDE, Part-Time, Temporary and Substitute Support Staff Employment
- GDI, Support Staff Assignments and Transfers
- GDPD, Suspension, Demotion and Termination of Support Staff Members
- IGAD, Career-Technical Education
- IGCH (Also LEC), College Credit Plus
- IGCH-R (Also LEC-R), College Credit Plus
- JEDA, Truancy
- KKA, Recruiters in the Schools

Mr. Ginise\_\_\_\_Mr. Miller\_\_\_\_Dr. Cornman \_\_\_\_Ms. Deeds\_\_\_Mr. Wolf \_\_\_\_

- LEA, Student Teaching and Internships
- LEC (Also, IGCH), College Credit Plus
- LEC-R (Also, IGCH-R), College Credit Plus

10.02	Approval of Resolu	tion to Rename GHS and GMS Activity Fees and Set Rates
		Recommended by Superintendent:
	<u>Motion</u> :	Approval of the Resolution for activity fees at GHS and GMS to be renamed High School and Middle School Non-Athletic Extracurricular Fee. The High School Non-Athletic Extracurricular Fee will be set at \$75.00 per student per year and the Middle School Non-Athletic Extracurricular Fee will be set at \$30.00 per student per year.
	Mr. GiniseMr.	MillerDr. CornmanMs. Deeds Mr. Wolf

## 10.03 Approval of Resolution to Implement Pay-to-Participate Athletic Fees

Recommended by Superintendent:

Mission: Learning for Life!

	•	activity be implemented for participation in all high school interscholastic sports with a maximum annual charge of \$400.00 per student  A mandatory fee for the 2018-2019 school year of \$150 per athletic activity be implemented for participation in all middle school interscholastic sports with a maximum annual charge of \$300.00 per student  A maximum annual charge for any family be set at \$1,000.
	Mr. GiniseMr. Miller	Dr. CornmanMs. Deeds Mr. Wolf
10.04	Student Handbooks for the	2018-2019 School Year
	Reco	mmended by Superintendent:
	<u>Motion</u> : Appr year:	oval of the following student handbooks for the 2018-2019 school
		Granville Middle School Granville High School
	Mr. GiniseMr. Miller	Dr. CornmanMs. Deeds Mr. Wolf
10.05	Athletic and Coaching Han	ndbooks for the 2018-2019 School Year
	Recor	mmended by Superintendent:
		oval of the Athletic and Coaching Handbooks for the 2018-2019 ol year.
	Mr. GiniseMr. Miller	Dr. CornmanMs. Deeds Mr. Wolf
10.06	School Fees for the 2018-2	019 School Year
	Recor	nmended by Superintendent:
	Motion: Appro	oval of the following school fees for the 2018-2019 school year:
	•	Granville Elementary School Granville Intermediate School Granville Middle School Granville High School

Approval of the Resolution to implement pay-to-participate fees for

• A mandatory fee for the 2018/2019 school year of \$200 per athletic

athletics for the 2018-2019 school year as follows:

## 10.07 Asphalt Paving and Repairs

Motion:

Recommended by Superintendent:

Mr. Ginise\_\_\_\_Mr. Miller\_\_\_Dr. Cornman \_\_\_\_Ms. Deeds\_\_\_Mr. Wolf \_\_\_\_

Motion:

Approval to enter into a contract with Armor Paving and Sealing for asphalt paving and repair work for the summer of 2018 at a cost of a total of \$131,848 for the following locations:

Mr Wolf

- Granville Elementary School
- Granville Intermediate School
- Granville High School
- Granville Bus Garage

Mr. Miller Dr. Cornman Ms. Deeds

- Granville High School Softball Field
- Granville High School Baseball Field

10.08 Approval of School Aged Child Care (SACC) Contract		Aged Child Care (SACC) Contract
		Superintendent recommends employment of the following contract pending verification of all licensure requirements and BCII/FBI criminal records check
	<u>Motion</u> :	Approval of the contract for the School Age Child Care (SACC) Program, through the Love and Learning Child Care Center, effective the 2018-2019 school year, at the rate of \$535.50 per month at the Elementary School and a rate of \$267.24 per month at the Intermediate School.
	Mr. GiniseMr. M	fillerDr. CornmanMs. Deeds Mr. Wolf

## 11. Consent Agenda

Mr. Ginise

## 11.01 Approval of Routine Business by Consent

The Superintendent recommends the acceptance of the following consent items.

### A. Adoption of Minutes:

Adopt the minutes of the Regular Board of Education meeting held on June 11, 2018

## B. Acceptance of Donations/Gifts/Grants:

- A donation of \$4,000.00 for GIS Orchestra Position from the Granville Music Boosters.
- An anonymous donation of \$4,000.00 for GIS Orchestra Position.
- A donation of \$4,000.00 for GIS Orchestra Position from Schwab Charitable.
- A donation of \$100.00 to GHS Band from Joseph and Marcia Rutherford.
- A donation of \$200.00 to GHS Band from Christopher and Lisa Kitchen.
- A donation of \$500.00 for GHS Environmental Club from Franklin Park Conservatory.
- A donation of \$500.00 for GHS Environmental Club from the Licking County Soil & Water Conservation District.

Mission: Learning for Life!

- A donation of \$1,000.00 for the Land Lab from Denison University.
- Donations for the citizenAID Classroom Campaign Kits from the following parents:
  - Matt and Elisabeth Gibson, \$59.00
  - Charles and Jill Dixon, \$118.00
  - Seth and Kristen Asman, \$59.00
  - William and Kristen Fox, \$118.00
  - Jeremy and Lauren Doran, \$59.00
  - Justin and Stephanie Satin, \$59.00
  - Michael and Amy Tilson, \$59.00
  - Rodney and Nicole Bowers, \$59.00
  - George and Michele Hunter, \$59.00
  - David and Jennifer Hooper, \$59.00
  - John and Natalie Malishenko, \$118.00
  - Aaron and Sarah Clark, \$59.00

## C. Employment:

## 1. Supplemental Contracts for the 2018-2019 School Year

Superintendent recommends employment of the following supplemental contract(s) pending verification of all licensure requirements and BCII/FBI criminal records check.

Group 0	<u>Name</u>
Marching Band Director	Jerod Smith
Theater Arts Producer and Director	Sara Sharp
Group 1	•

Head Soccer – Boys
Instrumental Music I
Organic Garden & Land Lab Manager
Head Volleyball (.90)
Head Volleyball (.10)

Shawn King
Jerod Smith
Jim Reding
Todd Parkison
Jenna Heinaman

Group 2
Instrumental Music II
Head Field Hockey (.50)
Tara Parsley
Head Field Hockey (.50)
Tara Parsley

Head Field Hockey (.50)

Head Field Hockey (.50)

Tara Parsley
Rick Semer

Group 3 Asst. Soccer - Boys Andrew Male Asst. Soccer - Girls Sam Thompson Asst. Football Cameron West Asst. Football **Craig Wenning** Asst. Football **Ross Matheny** Asst. Football Trevor Wolfe Asst. Football **Anthony Adams** Asst. Football Tod King Asst. Volleyball (.90) Ianie Waidelich Asst. Volleyball (.10) Jenna Heinaman

Taylor Black

Mission: Learning for Life!

Asst. Volleyball (.90)

Asst. Volleyball (.10)
Musical Director (.50)
Musical Director (.50)
HS Robotics Club
Musical Director
Steel Band
Assistant Marching Band Director
Assistant Marching Band Director

Jenna Heinaman Kristen Snyder Bruce Piper Keith Duffus Sara Sharp Andrew Krumm Andrew Krumm Alan Crist

## Group 4

MS Asst. Football – 8th Grade
MS Asst. Football – 8th Grade
MS Volleyball – 7th grade (.10)
MS Volleyball – 7th grade (.90)
MS Volleyball – 8th grade (.10)
MS Volleyball – 8th grade (.90)
ASST. Field Hockey (.50)
ASST. Field Hockey (.50)
HS Vocal Music Performances
LPDC Committee
ASST. HS Cross Country

Roy Sims
Jason Muhlenkamp
Jenna Heinaman
Mallory McKnight
Jenna Heinaman
Jordan Stacey
Tara Parsley
Rick Semer
Kristen Snyder
Renee Runyan
Chrisi Rogerson

#### Group 5

Soccer Site Manager
Football Site Manager
MS Cross Country
MS Cross Country (.50)
HS Vendor Assessment
Orchestra Performances
Junior Class Advisor
Academic Team Advisor (.50)
Academic Team Advisor (.50)
Piano Accompanist (.30)

Jim Windon
Paul Drake
Renee Haley
Susan Day
Bobbi Seidell
Samantha Schnabel
Grace Waggoner
Cody Masters
JR Wait
Cheridy Keller

## **Group 6**

HS Language Arts Team Leader HS Student Services Team Leader (.50) HS Student Services Team Leader (.50) HS Science Team Leader HS Math Team Leader HS Applied Fine Arts Team Leader HS Social Studies Team Leader HS Global Language Team Leader Fine Arts Business Manager (.50) Fine Arts Business Manager Spanish Club French Club Latin Club Senior Class Advisor National Honor Society Advisor HS Student Council (.50)

E.B. Smith Ryan Schwaiger Tara Hartshorn Jim Reding Sue Hoben Karly Worrall [R Wait Regina Benson Stefanie Stanton Kathy Frank Jennifer Mosquera Regina Benson Derrick Fisher **Beth Simmons Judith Henderson** Jody Overholt

HS Student Council (.50)

Tiera Cramer

Group 7

Varsity G JR Wait Mock Trial JR Wait

Asst. Musical Director & Choreographer

HS Ski Club

Mike Duncan

HS Newspaper

Key Club Advisor

Amy Tolbert

Kathy Frank

**Group 8** 

National Honor Society Committee Jim Reding National Honor Society Committee Regina Benson National Honor Society Committee Sue Hoben **National Honor Society Committee** E.B. Smith National Honor Society Committee Jeremy Hopping **Envirothon Club Iim Reding** Freshmen Class Advisor Jeremy Hopping Sophomore Class Advisor Janie Waidelich **HS Youth in Government** Lori Weaver **HS Spanish Honor Society** Jennifer Mosquera Industrial Tech Club **Craig Wenning** 

#### 2. Extended Time Contracts for 2018-2019 School Year

- Kelsey Ryan, Speech/Language Pathologist, 5 days.
- Laura Whittington, Athletic Secretary, 5 days.
- Sally Gummere, GHS Librarian, 5 days
- Sarah Closson, GES Librarian, 5 days.

## 3. Certified Staff Contracts for the 2018-2019 School Year

Superintendent recommends employment of the following certified contract(s) pending verification of all licensure requirements and BCII/FBI criminal records check.

• Kelsey Ryan, Speech/Language Pathologist, effective August 16, 2018 for the 2018-2019 school year.

### 4. Substitute Contracts for 2018-2019

Superintendent recommends employment of the following substitute contract(s) pending verification of all licensure requirements and BCII/FBI criminal records checks.

## Substitute Teachers/Aide/Secretary for the 2018-2019 School Year

- Jenna Lilly
- Susan Kornides
- Cherie Holland
- Scott Vitu

- Rita Baldwin
- David Jones
- Peter Gegick
- Dawn Martin
- Donna Hill

#### 5. Substitute Bus Driver Contracts for 2018-2019

Superintendent recommends employment of the following substitute bus driver contract(s) pending verification of all licensure requirements and BCII/FBI criminal records checks.

#### Substitute Bus Drivers for the 2018-2019 School Year

- Kim Clary
- Deana Killworth
- Joe Liff
- David Stewart
- Paula BeVier
- Mike Morris
- Scott Vitu
- Paul Wreede
- Mary Glick
- Theresa Bailey

## 6. Extended School Year Contracts for the Summer of 2018

Superintendent recommends employment of the following ESY contract(s) pending verification of all licensure requirements and BCI/FBI criminal records checks:

- Kristen Pargeon
- Dawn Parisi
- Lisa Allen
- No'El Fortner
- Amy Newsome
- Kathrine VanSickle

#### 7. Home Instruction Contracts for 2018-2019 School Year

Superintendent recommends employment of the following Home Instruction contract(s) pending verification of all licensure requirements and BCI/FBI criminal records checks:

- Susan Kornides, retroactive to July 2, 2018
- Mary Cook, retroactive to June 25, 2018

## 8. Summer Reading Intervention Contracts for the Summer of 2018

Superintendent recommends employment of the following Summer Reading

Mission: Learning for Life!

Intervention contract(s) pending verification of all licensure requirements and BCI/FBI criminal records checks:

• Deborah Thomas, retroactive to June 11, 2018

## 9. Kindergarten Bus Routes for the 2018-2019 School Year

Superintendent recommends employment of the following kindergarten bus route contract(s) pending verification of all licensure requirements, years of experience calculations, and BCII/FBI criminal record checks.

- Robert Johnson, a one-year contract, effective August 16, 2018 for the 2018-2019 school year.
- Janet Oglibee, a one-year contract, effective August 16, 2018 for the 2018-2019 school year.
- Kimberly Winters, a one-year contract, effective August 16, 2018 for the 2018-2019 school year.

### 10. Leaves of Absence

Superintendent submits:

• Janet Diddle, GES Kindergarten Teacher, an unpaid day of absence November 20, 2018.

	).	Field	<b>Trips</b>
--	----	-------	--------------

Motion:

	<ul> <li>GHS Choir and Drama students to travel to New York City November 15-18, 2018.</li> </ul>		
	Mr. Ginise	Mr. MillerDr. CornmanMs.Deeds Mr. Wolf	
End of	Consent Agenda		
12.	Finances		
12.01	Financial Statements	S	
		Treasurer recommends:	
	Motion:	Approval of the June, 2018 financial report. (Attachment)	
	Mr. GiniseMr. M	illerDr. CornmanMs. Deeds Mr. Wolf	
12.02	Resolution Determin	ning to Proceed with Proposition of an Income Tax	

Mission: Learning for Life!

Approval of resolution determining to proceed with the

proposition of an income tax at the rate of one percent (1.0%) on

Treasurer recommends:

purpose of providing for current operating expenses of the school district. Mr. Ginise\_\_\_\_Mr. Miller\_\_\_\_Dr. Cornman \_\_\_\_Ms. Deeds\_\_\_Mr. Wolf 12.03 Resolution Determining to Proceed with Proposition of an Income Tax Treasurer recommends: Motion: Approval of resolution determining to proceed with the proposition of an income tax at the rate of three quarters of a percent (.75%) on all income of individuals residing in the school district for a period of five (5) years, beginning January 1, 2019 for the purpose of providing for current operating expenses of the school district. Mr. Ginise Mr. Miller Dr. Cornman Ms. Deeds Mr. Wolf 12.04 Resolution Determining to Proceed with Proposition of a Property Tax *Treasurer recommends:* Motion: Approval of resolution determining to proceed with the proposition of a property tax at the rate of 6.5 mills for each dollar of valuation, for a continuing period of time commencing in 2018 for payments first due in 2019 for the purpose of providing for current operating expenses of the school district. Mr. Ginise\_\_\_\_\_Mr. Miller\_\_\_\_\_Dr. Cornman \_\_\_\_\_Ms. Deeds\_\_\_\_ Mr. Wolf \_\_\_\_ 12.05 Resolution for Fund Transfer Treasurer recommends: Approval of the resolution for a fund transfer from the operating fund to Motion: the food service fund for an amount not to exceed the June, 2018 AVI bill that the district will receive in July. Mr. Ginise Mr. Miller Dr. Cornman Ms. Deeds Mr. Wolf 13. **Executive Session** Motion: To consider the employment of public employees or officials. Mr. Ginise\_\_\_\_Mr. Miller\_\_\_\_Dr. Cornman \_\_\_\_Ms. Deeds \_\_\_\_ Mr. Wolf \_\_\_ 14. Adjournment To adjourn. Motion: Mr. Ginise\_\_\_\_Mr. Miller\_\_\_\_Dr. Cornman \_\_\_\_Ms. Deeds \_\_\_\_ Mr. Wolf \_\_\_\_

the earned income of individuals residing in the school district for

a period of five (5) years, beginning January 1, 2019 for the

Mission: Learning for Life!

## **Public Participation at Board Meetings**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and shall publish rules to govern such participation in Board meetings. The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct. The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the agenda.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D<sub>2</sub> Each statement made by a participant shall be limited to approximately three (3) minutes duration.
- E. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- F. Tape or video recordings are permitted, providing the person operating the recorder has received approval from the Superintendent prior to the Board meeting and agrees to the placement of the equipment and to abide by the following conditions: 1) no obstructions are created between the Board and the audience; 2) no interviews are conducted in the meeting room while the Board is in session; 3) no commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- G. The presiding officer may 1) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; 2) request any individual to leave the meeting when that person does not observe reasonable decorum; 3) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; 4) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
- H. The portion of the meeting during which the participation of the public is invited shall be limited to approximately thirty (30) minutes at the beginning of the meeting early in the agenda.

From Granville Exempted Village Schools ByLaws and Policies No. 0169.1



#### Monday, June 11, 2018

The Granville Exempted Village School District Board of Education met in regular session at the District Office on this date. The President of the Board Mr. Russell Ginise called the meeting to order at 6:34 p.m. Responding to roll call was: Mr. Russell Ginise, Mr. Thomas Miller, Dr. Jennifer Cornman, Ms. Amy Deeds, and Mr. Fred Wolf. Also present was Jeff Brown, Superintendent and Michael Sobul, Treasurer.

These written minutes, with resolutions passed and any attachments, in combination with the video recording made of Board proceedings, which is available to the public at <a href="https://www.youtube.com/watch?v=QBADBiQMIo">https://www.youtube.com/watch?v=QBADBiQMIo</a> together constitute the official minutes of the meeting of the Granville Exempted Village School District Board of Education conducted on the date referenced above.

## Pledge of Allegiance

#### President's Welcome

#### Commendations

**State Track Meet:** Six GHS Girls Track team members are being recognized for their placements at the Division I State Track Meet.

Honorees: Alyssa Christian, Rosie Lamb, Kylee McFarland, Reilly Zink, Maddie Long and Jenna Unkefer.

**FCCLA Medalists:** Three students from GMS are being recognized for earning gold medals for their projects at the Ohio FCCLA Leadership Meeting. In addition, three students will take their winning projects to the National FCCLA Leadership Conference in Atlanta this summer.

Honorees: Wyatt Malishenko, Trenten Walker and Kira Fuller.

**Fairfield Challenge Medalists:** GMS students are being recognized for their placements in this environmental science competition.

Honorees: Sterling Bond, Sydney Folk, Marie Weis, Sophie Mitton-Fry, Sierra Sarver, Annika Washer and Megan Penn.

### **Staff Reports**

- GIS Platform Presentation Hannah Sturgeon Noah King
- Board Policy Update (First Reading) Jeff Brown/Matt Durst
- Pay to Participate Mike Sobul
- Safety Meeting Summary Update Tonya Sherburne

#### **Public Comments - None**



#### **Board Discussion**

• Funding Forum/Levy Discussion

#### **Board Reports**

Dr. Jennifer Cornman

C-Tec Board

Thomas Miller

Granville Education Foundation

#### **Action Agenda**

As recommended by the Superintendent

## 06.11.01 Approval to Table Granville Middle and High School Handbooks

Moved by Mr. Miller, seconded by Dr. Cornman to table the approval of the Granville Middle School and Granville High School handbooks.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

#### 06.11.02 Approval of Student Handbooks for the 2018-2019 School Year

Moved by Mr. Miller, seconded by Dr. Cornman for approval of the following student handbooks for the 2018-2019 school year:

- Granville Elementary School
- Granville Intermediate School

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

## 06.11.03 Approval of Annual Renewal of Food Service Agreement

Moved by Ms. Deeds, seconded by Mr. Miller for approval of resolution renewing the food service management company contract with AVI Food Systems, Inc. for the period July 1, 2018 through June 30, 2019.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

## 06.11.04 Approval of Employee Handbook for the 2018-2019 School Year

Moved by Mr. Miller, seconded by Mr. Wolf for approval of the employee handbook for the 2018-2019 school year.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

## 06.11.05 Approval of Renewal of the Global Scholars Diploma Program

Moved by Ms. Deeds, seconded Dr. Cornman for approval of the annual enrollment fee of \$5,000.00 to participate in the Global Scholars Diploma program for the 2018-2019 school year.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.



## 06.11.06 Approval Administrative and Exempted Employee Salary Schedule Increase

Moved by Mr. Miller seconded by Dr. Cornman for approval of a 2% salary increase, effective the 2018-2019 school year, for the Administrative and District Exempted Employees.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

## 06.11.07 Approval of the SOAR Leading & Learning Collaborative Agreement

Moved by Ms. Deeds, seconded by Mr. Wolf for approval of the SOAR Leading & Learning Collaborative Agreement between Battelle for Kids and Granville School District for the 2018-2019 school year.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

## 06.11.08 Approval of Contracted Service Agreement

Moved by Mr. Wolf, seconded by Mr. Miller for approval of agreement with The Ohio State University for Sports Medicine Services for the 2018-2019 school year.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

#### 06.11.09 Approval of Replacement of GES-GHS Roof Top Units

Moved by Ms. Deeds, seconded by Mr. Miller for approval of the contract with Trane to replace the equipment/materials and install the following RTU's at GHS and GES in the amount of \$175,906:

- 6 Ton RTU at GES (RTU # 0107)
- 7 ½ Ton RTU at GES (RTU # 0106)
- 27 ½ Ton RTU at GES (RTU # 0101)
- 80 Ton CU at GHS (CU-1)
- AHU Coil at GHS (CC-1)

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

#### **Consent Agenda**

#### 06.11.10 Approval of Routine Business by Consent

Moved by Mr. Miller, seconded by Dr. Cornman for approval of the following items as recommended by the Superintendent:

**Adoption of Minutes:** Adopt the minutes of the Regular Board of Education meeting held on May 23, 2018.

### **Acceptance of Donations/Gifts/Grants:**



- A donation of \$4,000.00 for GIS Orchestra Position for the 2018-2019 school year from the Granville Education Foundation.
- Granville Education Foundation grant recipients:

Classroom Amplification: Emily Browder, Holly Wheeler, Carrie Bell and Lori Fuller; \$2,246.00. Inspirational and Challenging Titles for the GES Book Room: Amanda Gurney; \$4,502.03. Makerspace Innovations: Beth Downing, Amanda Tucker, Tammy Breymaier, Emily Hartman, Yvonne Hammonds, Leslie Hopping and Sarah Giannetto; \$3,056.00.

## **Employment:**

## 1. Supplemental Contracts for the 2018-2019 School Year

Superintendent recommends employment of the following supplemental contract(s) pending verification of all licensure requirements and BCII/FBI criminal records check.

Group	1

Head Cheerleading – Fall/Winter

Head Soccer - Girls

Julie Hardesty Scott Forster

## Group 2

Head Tennis – Girls Head Golf – Girls Head Golf – Boys Head Cross Country Keith Mullins Gerald Holmes Marvin Bright Bart Smith

## **Group 3**

LPDC Chairperson

Tammy Breymaier

#### Group 4

LPDC Committee Member LPDC Committee Member LPDC Clerk Asst. Golf – Boys Asst. Tennis – Girls Amy Mullins Michelle Bain Marie Kreger Bob Hollen Grace Waggoner

## Group 5

MS Yearbook (.50)
MS Yearbook (.50)
MS Golf – Boys
MS Cheerleading (Fall/Winter)

Charissa Mills-Pack Michelle Dague Paul Drake Tiffany Fout

#### Group 6

ES Team Leader - Kindergarten ES Team Leader - Grade 1 ES Team Leader - Grade 2 ES Team Leader - Grade 3 ES Team Leader Fine Arts Janet Diddle Theresa Applegate Lindsay Ring Jennifer Browning Lisa Hartshorn



IS Team Leader- Grade 4	Jennifer McCollister
IS Team Leader -Grade 5	Alison Weate
IS Team Leader - Grade 6	Jeanna Giovannelli
IS Team Leader Fine Arts	Andrea Imhoff
MS Team Leader - Grade 7	Brook Roshon
MS Team Leader – Int. Specialist	Matt Engler
MS Team Leader – Applied Fine Arts	Sue Zeanah
MS Student Council	Misti Postle
MS Yearbook Pictures	Lisa Yeager

## Group 7

Science Olympiad	Josh Grischow
MS Ski Club (.50)	Susan Tallentire
MS Ski Club (.50)	James Browder
Washington D.C. Trip	Dustin Grime

### Group 8

ES Music Performances	Elizabeth Kowalczyk
IS Music Performances	Emily Hartman
IS Band Director - Grade 6	Andrew Krumm
IS Music Performances (.50)	Aaron Opachick
IS Student Council (.50)	Deb Thomas
IS Student Council (.50)	Sharon Newcomb
MS FCCLA	Barb Blatter
MS Youth in Government (.50)	Meg Haller
MS Youth in Government (.50)	Dave Stewart
MS Music Director	Cheridy Keller
MS Vocal Music Performances	Cheridy Keller
MS Instrumental Music	Jerod Smith

## 2. Supplemental Contracts for the 2017-2018 School Year

Superintendent recommends employment of the following supplemental contract(s) pending verification of all licensure requirements and BCII/FBI criminal records check.

### Group 4

Asst. Boys Lacrosse

Mitch McDonough

#### 3. Certified Staff Contracts for the 2018-2019 School Year

Superintendent recommends employment of the following certified contract(s) pending verification of all licensure requirements and BCII/FBI criminal records check.

• Jennifer Clark, GIS Intervention Specialist, effective the 2018-2019 school year.



#### 4. Substitute Contracts for 2018-2019

Superintendent recommends employment of the following substitute contract(s) pending verification of all licensure requirements and BCII/FBI criminal records checks.

## Substitute Teachers/Aide/Secretary for the 2018-2019 School Year

- Karla Long
- Tom Burkett
- Gloria Velasco Quintanlla
- Kelly Green
- Marvin Bright
- Alice Griffith
- Teresa Jakob
- Patricia Pastor
- Monica Graffeo
- Bernadette Lieberth
- Mary Ellenor Dwyer
- Ronald Bowman
- Tammy Poore
- Evelyn Steensen
- Valerie Bishop
- Christine Tracy
- Sandra Lipstreu
- Patricia Eilbacher
- Rachel Pierce
- Mary Dolan
- Stephen Krak
- Sarah Gifford
- Maura Eggert
- Staci Franks
- Trisha Zalis
- Danielle Madden
- Iordi Wallace
- Benjamin Yeater
- John Lawrence
- Carmen Musick
- Laura Walker
- Kelsey Jones
- Roberta Hall
- Alexis Mitchell
- Wendy Torrence



#### 5. Administrator Contract Renewals

- Kevin Jarrett, Athletic Director, 1-year contract effective August 1, 2017 to July 31, 2018.
- Gwenn Spence, Director of Student Services, 1-year contract effective August 1, 2017 to July 31, 2018.
- Gayle Burris, GIS Principal, two-year contract effective August 1, 2018 through July 31, 2020.
- Lisa Ormond, GMS Principal, two-year contract effective August 1, 2018 through July 31, 2020.
- Kim Clary, Transportation Supervisor, two-year contract effective August 1, 2018 through July 31, 2020.

## 6. Extended School Year Contracts for the Summer of 2018

Superintendent recommends employment of the following ESY contract(s) pending verification of all licensure requirements and BCI/FBI criminal records checks:

- Charissa Mills-Pack
- Herb Breymaier
- Michelle Willis
- Kathrine VanSickle
- Iamie Reinke
- Christian Reinke
- Iessica DeCarolis
- Susan Tallentire
- Vickie Chesser
- Jennifer Clark

#### 7. Classified Staff Contract Renewals

Each person listed will receive a full-time contract unless otherwise noted:

### One Year Contract (2018-2019 School Year)

Melissa Moore - Educational Aide assigned to a bus route

## 8. Summer Reading Intervention Contracts for the Summer of 2018

Superintendent recommends employment of the following Summer Reading Intervention contract(s) pending verification of all licensure requirements and BCI/FBI criminal records checks:

- Lori Fuller
- Lisa Hartshorn
- Lindsay Ring
- Amanda Gurney
- Amy Mullins
- Lisa Smith
- Molly McCrary
- Christine Jude



#### 9. Volunteers for the 2018-2019 School Year

Superintendent recommends employment of the following volunteer positions pending verification of all licensure requirements and BCII/FBI criminal records check.

Madeline Schnaidt, Asst. HS/MS Cheerleading

### 10. Resignations

Superintendent recommends, with appreciation of service, approval of the following resignations:

- Aaron Carpenter, Assistant Marching Band, effective the end of the 2017-2018 school year.
- Tom Craze, Head Varsity Baseball Coach, effective the end of the 2017-2018 school year.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

## **End of Consent Agenda**

#### **Finances**

The Treasurer recommends the acceptance of the following agenda items:

### 06.11.11 Approval of Financial Statements

Moved by Ms. Deeds, seconded by Mr. Miller for approval of the May 2018 Financial Report (On file in the Treasurer's Office).

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

#### 06.11.12 Approval of FY19 Temporary Appropriation

Moved by Dr. Cornman, seconded by Mr. Miller for approval of Initial Temporary Appropriation for Fiscal Year 2019.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

#### 06.11.13 Approval of Resolution of Necessity for Earned Income Tax to Raise \$3,444,000

Moved by Ms. Deeds, seconded by Mr. Wolf for approval of Resolution of Necessity for an Earned Income Tax to raise \$3,444,000 annually.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

### 06.11.14 Approval of Resolution of Necessity for Earned Income Tax to Raise \$4,590,000

Moved by Mr. Miller, seconded by Mr. Wolf for approval of Resolution of Necessity for an Earned Income Tax to raise \$4,590,000 annually.



On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

## 06.11.15 Approval of Resolution of Necessity for Tax on All Income to Raise \$3,388,000

Moved by Ms. Deeds, seconded by Mr. Wolf for approval of Resolution of Necessity for a tax on all income to raise \$3,388,000 annually.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

## 06.11.16 Approval of Resolution of Necessity for Tax on All Income to Raise \$5,100,000

Moved by Mr. Wolf, seconded by Dr. Cornman for approval of Resolution of Necessity for a tax on all income to raise \$5,100,000 annually.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

#### 06.11.17 Approval of Resolution of Necessity for Operating Levy for 5.9 mills for Continuing Period

Moved by Ms. Deeds, seconded by Mr. Wolf for approval of Resolution of Necessity for an operating levy for 5.9 mills for a continuing period of time.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

## 06.11.18 Approval of Resolution of Necessity for Operating Levy for 6.5 mills for Continuing Period

Moved by Mr. Wolf, seconded by Ms. Deeds for approval of Resolution of Necessity for an operating levy for 6.5 mills for a continuing period of time.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

### 06.11.19 Approval of Resolution to Renew 1.7 mill Permanent Improvement Levy for Continuing Period

Moved by Mr. Miller, seconded by Mr. Wolf for approval of Resolution of Necessity to renew a 1.7 mill permanent improvement levy for a continuing period of time.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

## **06.11.20** Executive Session

Moved by Ms. Deeds, seconded by Mr. Wolf to enter into Executive Session at 9:32 p.m. to consider the employment of public employees or officials.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.



## 06.11.21 Adjournment

Moved by Ms. Deeds, seconded by Mr. Miller to adjourn the n	neeting at 11:52 p.m.
On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; M	s. Deeds, aye; Mr. Wolf, aye. Motion carried
	Mr. Russ Ginise, President
	Mike Sobul, Treasurer



## **GRANVILLE EXEMPTED VILLAGE SD**

## Monthly Financial Report

For the F.Y. 2018 Month Ending: June 7/5/2018

# **Table of Contents**

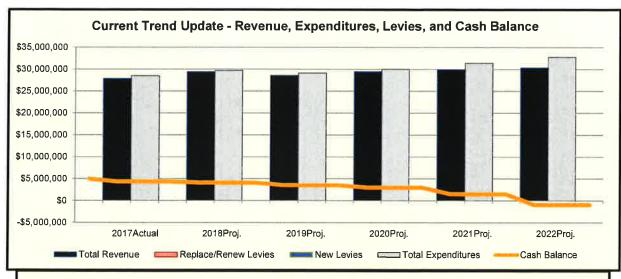
Overview	3
Updated Forecast Trend For The Month of June, F.Y. 2018	4
Fiscal Year To Date Year-Over-Year Revenue Comparison	5
Fiscal Year To Date Year-Over-Year Expenditure Comparison	6
Fiscal Year To Date (July - June) Actual Revenue Compared to Estimates	7
Fiscal Year To Date (July - June) Actual Expenditures Compared to Estimates	8
Monthly Cash Balance Estimates Fiscal Years 2018 and 2019	9
Cash Reconciliation	10
Food Service Operations	11

### **Overview**

#### <u>Page</u>

- 4 Overall finances are in line with the May forecast.
- Revenues were 5.7 % ahead of last year, but inflated by timing of property tax payments.
- Expenditures were about 3.4 percent ahead of last year after adjustments.
- Revenues were above original FY 2018 estimate because of timing.
- Expenditures were above original FY 2018 estimates by about 0.8 % after adjusting for timing.
- Cash balances remain above district guidelines through FY19 except next January.
- 10 The district has \$8.1 million in cash across all funds at the end of June.
- 11 Food service operating revenue was in line with AVI costs.

## Updated Forecast Trend For The Month of June, F.Y. 2018



Projected Revenue Surplus/(Shortfall) by Year						
FY 2018 FY 2019 FY 2020 FY 2021 FY 2022						
Revenue Surplus/						
(Shortfall)	(\$246,306)	(\$566,684)	(\$558,410)	(\$1,473,330)	(\$2,413,678)	

Forecast Updated Trend Compared to Updated Trend Forecast as of 7/5/2018					
Variance between Prior and Current Forecast: 2018 2019 2020					
Current Forecast Revenue Trend OVER/UNDER Prior	-0.12%	0.51%	0.29%		
Current Forecast Expenditure Trend OVER/UNDER Prior	0.57%	0.29%	0.32%		
Cumulative Variance \$\$\$ Impact on Ending Cash Balance	(\$204,032)	(\$145,267)	(\$155,609)		

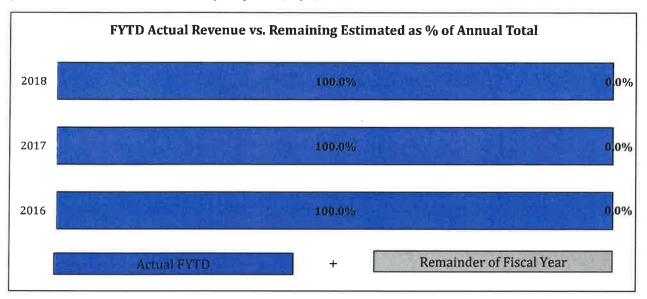
## What are the current forecast trends?

The forecast is moderately weaker over the first three years of the five-year forecast than it was in the May filing, but about the same by the end of five years. Spending in FY 2018 ended about a half percent higher than had been expected. Most of that increase in spending was in supplemental salaries and purchased services.

In the longer run, the addition of new construction valuation for the medical office building going into the Ackley property offset the shorter-term negative spending.

## Fiscal Year To Date -- Year-Over-Year Revenue Comparison

Analysis of actual revenue for the fiscal year period July - June.



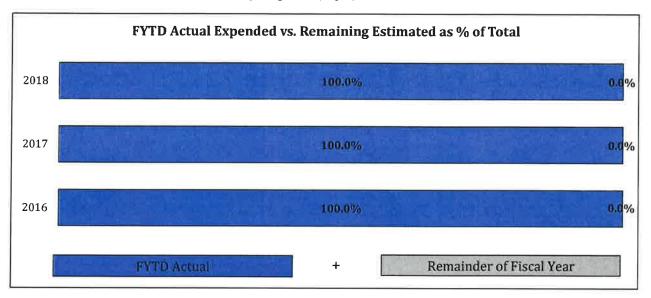
Percent of		Actual Fiscal	Actual Fiscal Year To Date Revenue, July - June				
Annual Tota	l	2016 FYTD	2017 FYTD	2018 FYTD	Y	OY Change	
62.9%	Real Estate Taxes	17,218,967	17,614,807	18,529,980	\$	915,173	5.2%
0.0%	Public Utility PP Taxes	950,548	1,137,348	1,186,819	\$	49,471	4.3%
0.0%	Income Tax	94	<u>=</u>	18	\$	· ·	0.0%
23.0%	State Aid (Formula + Rest)	6,473,153	6,519,262	6,765,751	\$	246,489	3.8%
6.9%	State Tax Reimb.	2,007,015	2,015,710	2,023,198	\$	7,488	0.4%
2.8%	Other Revenue	466,303	565,772	817,156	\$	251,384	44.4%
0.5%	Other Sources	22,842	6,286	134,942	\$	128,656	2046.5%
100%	Total Revenue	27,138,828	27,859,186	29,457,846	\$	1,598,660	5.7%
			Total YOY Per	centage Change		5.7%	*

How does fiscal year-to-date revenue compare to prior years?

Revenues finished 5.7 percent ahead of last year. Over half that growth is artificial, being driven by accelerated property tax collections pulling revenue from FY 2019 and reimbursements of prior year expenses and advances reflected in Other Sources.

## Fiscal Year To Date -- Year-Over-Year Expenditure Comparison

Analysis of Actual Expenditures for the fiscal year period July - June.



Percent of	Actual Fiscal Year To Date Expenditures, July - June					F.Y. 2018	
Annual Total		2016 FYTD	2017 FYTD	2018 FYTD	Y	OY Change	
53.5%	Salaries	14,284,468	14,966,853	15,891,837	\$	924,984	6.2%
25.4%	Benefits	7,023,077	7,227,526	7,550,658	\$	323,132	4.5%
14.5%	Purchased Services	3,716,250	4,103,496	4,320,460	\$	216,964	5.3%
3.0%	Supplies	822,330	854,836	894,403	\$	39,567	4.6%
0.0%	Capital	51,480	28,384	8,595	\$	(19,789)	-69.7%
1.3%	Debt, Intergov	239,740	239,740	385,746	\$	146,006	60.9%
1.3%	Other Objects	367,895	393,405	393,598	\$	193	0.0%
0.9%	Other Uses	69,369	695,086	258,855	\$	(436,231)	-62.8%
100%	Total Expenditures	26,574,609	28,509,326	29,704.152	\$	1,194,826	
			Total YOY Per	centage Change		4.2%	

How do fiscal year-to-date expenditures compare to prior years?

#### SPENDING EXCLUDING DEBT AND OTHER USES, BEFORE AND AFTER ADJUSTMENTS

FY 2017 FY 2018 Difference Percent Change

Total Spending \$27,574,500 \$29,059,551 \$1,485,051

FY 2018 STRS and ESC payments from FY 2017 Underpayments \$258,042

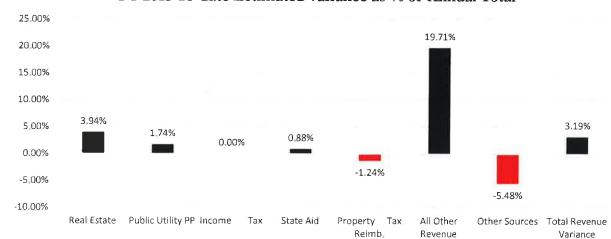
50% Adjustment to Allocate Half the H.S.A Payment to FY 2019 -\$288,546

> Adjusted Spending \$27,832,542 \$28,771,005 \$938,463 3.4%

Spending in the lower table is adjusted for activity which belonged in other fiscal years. After adjustments, spending increased by 3.4 percent over FY 2017.

## Fiscal Year To Date (July - June) Actual Revenue Compared to Estimates

## FY 2018 To-date Estimated Variance as % of Annual Total



	2018 FYT	D 2018 FYTD	2018 FYTD
	Actual	Estimated	Actual Over/
	July	July	(Under)
Rev	enue: through	through	Estimated
For the F.Y. 2018 Period: July - June	June	June	Variance
Real Estate Tax	es 18,529,9	80 17,799,647	730,333
Public Utility PP Tax	es 1,186,8	1,166,208	20,611
Income T	ax	i	
State Aid (Formula + Restricte	d) 6,765,7	51 6,706,244	59,507
State Tax Reim	b. 2,023,1	98 2,048,362	(25,164)
Other Reven	ie 817,1	56 656,111	161,045
Total Operating Reven	ie <b>29,322,9</b>	04 28,376,572	946,332
Other Non-Op Reven	re 134,9	42 1 142,336	(7,394)
Total Operating Revenue Plus Other Sourc	es 29,457,8	46 28,518,908	938,938

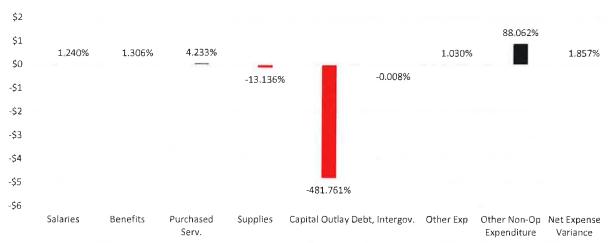
How do FYTD revenue cash flow estimates compare to actual?

Revenues compared to the original estimates for 2018 are distorted by the accelerated property tax payments. State aid overages are because of adding 28 additional students since the beginning of the school year.

K L M N P Q R S Т

## Fiscal Year To Date (July - June) Actual Expenditures Compared to Estimates

#### FY 2018 To-date Estimated Variance as % of Annual Total



i			Actual Over/
ļ.	Actual	Estimated	(Under)
Expenditures:	July - June	July - June	Estimate
For the F.Y. 2018 Period: July - June			Variance
Salaries	15,891,837	15,694,758	197,079
Benefits	7,550,658	7,452,080	98,578
Purchased Services	4,320,460	4,137,559	182,901
Supplies	894,403	1,011,888	(117,485)
Capital	8,595	50,000	(41,405)
Debt, Intergov.	385,746	385,779	(33)
Other Objects	393,598	389,544	4,054
Total Operating Expenditures	29,445,297	29,121,608	323,689
Other Non-Op Expenditures	258,855	30,902	227,953
Total Operating Expenditures Plus Other Uses	29,704,152	29,152,510	551,642

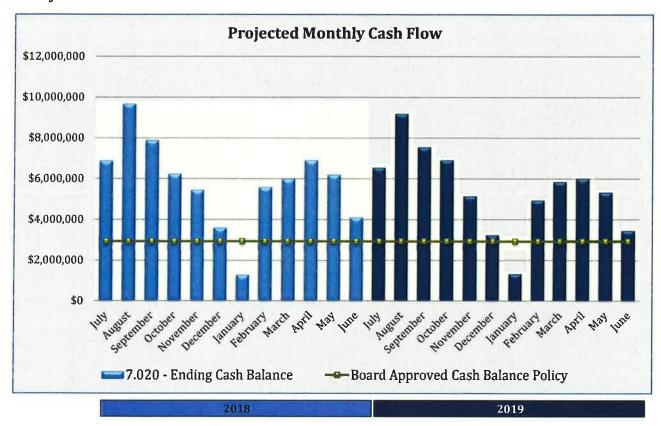
## How do FYTD expenditure cash flow estimates compare to actual?

Overall spending was about \$552,000 above the original October estimates. Over 40 percent of the overage was due to payments to STRS and the Licking County ESC because of underpayments in FY 2017. Another 17 percent of the additional spending was because of HSA payments from more employees than anticipated taking the higher deductible plan.

After adjusting for the two issues above, remaining spending was about 0.8 percent above the October forecasted amounts.

K L M N 0 P Q R S T

## Monthly Cash Balance Estimates Fiscal Years 2018 and 2019



## Monthly cash flow estimates

Cash flow estimates remain at or above district guidelines in all months except next January. At the end of 2019, cash balances are expected to be a little above the guideline level for the year. Next January will be tight on cash flow, even if the district passes its levy in May.

## **Cash Reconciliation**

DATE: 07/03/2018 GF	ANVILLE EXEMPTED VILLA	AGE	PAGE: 1
TIME: 08:23 CASH	RECONCILIATION AS OF 0	6/30/2018	(USAEMSEDT)
		SUB-TOTALS	TOTALS
Gross Depository Balances:			
ICS MMA	\$	649,676.80	
PARK NATIONAL BANK - NEW	GENERAL	250,000.00	
ICS DEMAND	1	,110,796.76	
NBC SECURITIES		16,886.22	
STAR OHIO		96,805.99	
PARK NATIONAL BANK-FOOD S		68,074.24	
PARK NATIONAL BANK-FSA AC		31,158.55	
Total Depository Balances (G			\$ 2,223,398.56
Adjustments to Bank Balance:			
Cash in Transit to Bank	\$	0.00	
Outstanding Checks	•	152,997.63-	
Adjustments		0.40	
CONSOLO SCHOLARSHIP		• • • • • • • • • • • • • • • • • • • •	
Total Adjustments to Bank Ba	lance		152,997.23-
Investments:			
Treasury Bonds and Notes	\$	0.00	
Certificate of Deposits	6	,000,000.00	
Other Securities		0.00	
Other Investments:			
HOBEN SCHOLARSHIP		2,077.19	
Eikenberry Memorial Ac- CONSOLO SCHOLARSHIP	τ,	6,202.15	
MARSHALL ACCOUNT		12,302.78	
MANSHALL ACCOUNT		2,550.28	
Total Investments	0.53.50		6,023,132.40
Cash on Hand:			
Petty Cash:			
Change Cash:			
Cash with Fiscal Agent		0.00	
	*****		
Total Cash on Hand			0.00
			******
Total Balances			\$ 8,093,533.73
Total Fund Balance			\$ 8,093,533.73
			**********

The district has about \$8.1 million in total cash as of the end of June. The cash balances have allowed for reinvestment into CDs. In early April we put \$3.5 million into 9-month CDs. Based on cash flow, we will need access to this money in January 2019. Another \$500,000, tied to the balance in the bond fund, is being invested in 2year CDs.

## **Food Service**

Pay for it SERS Equipment AVI Payment Supplies	\$29,898 \$0 \$10,710 \$740,035 \$2,747	Lunch Fees Catering Federal Reimb.	Revenues \$678,235 \$11,678 \$50,989
License	\$703		
Total	\$784,093		\$740,901
Revenue Compared to AVI Expenses			\$866

Revenues from food service operations almost exactly covered the costs from AVI. Excess revenue covered very little of the non-AVI expenses. This will require a small fund transfer to cover non-operating expenses. Next year, the nearly \$30,000 in pay-for-it expenses will go away because those costs are being put back on parents. The increase in lunch prices approved by the Board in May should help with other non-operating expenses.